

APPLICATION FOR NONASSISTANCE SUPPORT ENFORCEMENT SERVICES

(RCW 74.20A)

INSTRUCTIONS

Read this form carefully. **Complete this form and return it** to the Division of Child Support (DCS) at the address listed on page 3. Except for your signature, print or type your responses. Use blue or black ink only.

INFORMATION ABOUT ME

NAME (FIRST, MIDDLE, LAST)	TELEPHONE NUMBER ()	SOCIAL SECURITY NUMBER
STREET ADDRESS	CITY	STATE ZIP CODE

INFORMATION ABOUT THE NONCUSTODIAL PARENT

NAME (FIRST, MIDDLE, LAST)

PAYMENTS

I understand that DCS can send support payments to me by Electronic Funds Transfer (EFT) by depositing the payments directly into my checking or savings account. I authorized direct deposit by completing the following bank account information.

Bank Name

Bank Routing Number

Bank Account Number

☐ Checking ☐ Savings

If I do not authorize direct deposit, DCS will automatically enroll me in the DCS Stored-Value Debit Card Program. If DCS enrolls me in the DCS Card program, DCS will issue me a VISA debit card, called the DCS Card, and will load my support payments onto the card. In most cases, child support payments are available in my bank account or on my DCS Card within three business days after DCS applies them to the case. The DCS Card can be used at millions of locations where VISA is accepted or at an ATM machine. I can get more information about electronic payments, or find out about my other options for receiving payments, by calling 800-468-7422 or on-line at www.dshs.wa.gov/dcs.

DECLARATION

I declare that I:

1. Am not receiving or asking for support enforcement services from another state or authority.
2. Either have physical custody of the children for who I am seeking current support or had physical custody of the children for the time when the support debt occurred.
3. Did not wrongfully deprive the legal physical custodian of custody of the children.
4. Am not receiving public assistance funds for the children.

I declare under penalty of perjury under the laws of the state of Washington that the foregoing is true and correct.

SIGNATURE	PLACE SIGNED	DATE
-----------	--------------	------

Initials

I voluntarily authorize the Division of Child Support (DCS) to retain up to 10 percent of my current support and all of my past-due support payments to repay support I receive from any of the following circumstances. DCS will withhold these amounts until I pay the debt in full if I:

1. Receive an overpayment.
2. Receive a payment in error.
3. Receive a payment as a result of a non-sufficient funds check.
4. Keep a support payment I am not entitled to receive.

I want DCS to provide child support enforcement services to me and my children. I want DCS to accept and endorse all child support payments (checks, money orders, electronic funds transfers, etc.) collected for me.

If I now receive child support payments through a tribal court or another state's child support enforcement agency, I want the court or agency to send all payments to DCS.

I read and understand the **Nonassistance Support Enforcement Information** form that I received with this application.

I understand that:

1. DCS will need to release my name and my children's names to the noncustodial parent.
2. I must provide my social security number to DCS. DCS will use the number for child support enforcement purposes as defined in Title IV-D of the Social Security Act.
3. DCS cannot collect child support debts barred by the statute of limitations.
4. DCS cannot require an Indian tribe, a tribally-owned business, or an Indian-owned business located on a reservation to withhold child support from income paid to a noncustodial parent. If a tribe and DCS have an agreement to do so, DCS will ask the tribe to enforce my child support order.
5. DCS will enter my child support order into the Washington State Support Registry (WSSR).
6. If I have a court order that requires the noncustodial parent to pay child support through the WSSR, my case will remain in the WSSR until a court releases my order.
7. DCS will distribute my current child support as required by federal and state law. DCS will:
 - a. Apply current child support to the month in which it is received.
 - b. Send me the current child support. (If the noncustodial parent has more than one child support order and a payment does not cover all monthly current support orders, DCS will divide the payment proportionally between the cases.)
 - c. Apply payments that exceed one month's current child support to past-due child support (if any). Beginning October 1, 2000, DCS will distribute past-due child support received after I stop receiving public assistance from:
 - (1) Sources other than the Internal Revenue Service (IRS) as follows.
 - (a) First, to past-due child support owed to me after I stopped receiving public assistance. I will receive these payments.
 - (b) Second, to past-due child support owed for time periods before I received public assistance (if I begin receiving public assistance after October 1, 1997). I will receive these payments
 - (c) Third, to past-due child support owed for time periods when I received a public assistance and/or for time periods before I began receiving public assistance (if I received public assistance before October 1, 1997). DCS will keep these payments to reimburse the state and federal governments for the public assistance paid to my family up to the amount of assistance paid.
 - (2) The IRS as follows.
 - (a) First, to past-due child support owed for time periods when I received public assistance and/or for time periods before I began receiving public assistance (if I received public assistance before October 1, 1997). DCS will keep these payments to reimburse the state and federal governments for the public assistance paid to my family up to the amount of assistance paid.
 - (b) Second, to past-due child support owed for time periods before I received public assistance (if I received public assistance after October 1, 1997). DCS will keep these payments to reimburse the state and federal governments for the public assistance paid to my family up to the amount of assistance paid.
 - (b) Third, to past-due child support owed to me after I stopped receiving public assistance. I will receive these payments.

8. I must return money DCS pays me if:
 - a. DCS sends me money in error.
 - b. DCS sends me more money than the noncustodial parent paid to DCS.
9. RCW 74.20A allows DCS to recover overpayments from me. This applies even after I stop receiving support payments through DCS. DCS may do so by:
 - a. Keeping ten percent of any current support payments.
 - b. Keeping all past-due support payments.
 - c. Sending my employer or other person or organization that holds assets for me an **Order/Notice to Withhold Income for Child Support**. This order/notice requires my employer or other person or organization to withhold the overpayment from my earnings, income, and assets.
 - d. Filing liens against my real and personal property.
 - e. Using any collection remedy available under RCW 26.09, RCW 26.18, RCW 26.23, and RCW 74.20.
10. DCS does not represent me or the other party to my child support order. To protect my interests, I should take part in all hearings or court appearances about my child support order. If I do not attend and participate in a hearing, an Administrative Law Judge may grant any requests made by DCS or the other party to my child support order without further notice to me.
11. DCS can deposit my support payments directly into my bank account by Electronic Funds Transfer (EFT). **If I do not authorized direct deposit, DCS will automatically enroll me in the DCS Stored-Value Debit Card Program.** If DCS enrolls me in the DCS Card program, DCS will issue me a VISA debit card, called the DCS Card, and will load my support payments onto the card. In most cases, support payments are available in my bank account or on my DCS Card within three business days after DCS applies them to the case. The DCS Card can be used in millions of locations where VISA is accepted or at an ATM machine. I can get more information about electronic payments by calling 800-468-7422 or on-line at www.dshs.wa.gov/dcs.
12. DCS may serve written notices on me by first class mail. DCS may serve these notices to my last-known address.

I agree to:

1. Send DCS all support payments that I get from anyone other than DCS. I must send DCS the payments within eight days.
2. Tell DCS immediately if my children receive dependent benefits (on behalf of the noncustodial parent) from the Social Security Administration or the Department of Labor and Industries. Receipt of dependent benefits may affect the amount of child support the noncustodial parent must pay
3. Tell DCS if I ask another person or agency to collect child support for me.
4. Tell DCS if my address or my children's address changes.
5. Send DCS copies of all child support orders that change the support requirements or custody of the children named in my case.

If you have questions, contact:
DIVISION OF CHILD SUPPORT

or if calling long distance

TTY/TDD services available for the speech or hearing impaired.
Visit our web site at: www.dshs.wa.gov/dcs

No person, because of race, color, national origin, creed, religion, sex, age, or disability, shall be discriminated against in employment, services, or any aspect of the program's activities. This form is available in alternative formats upon request.